



Background Screen, Drug, Health Test, and Field Credentialing

You will receive an email from candidateconnect@otes.com with instructions and a link to access your background check application.

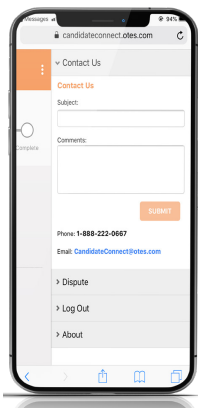
Candidate Instructions

1. Please complete the background check application first.
2. Next, go to **eScreenGo** to locate a clinic that is convenient for you to schedule your drug test.

Orange Tree will reach out to you directly via CandidateConnect[©] if anything is needed.

If you have questions, please feel free to contact us:

Phone: 888-222-0667
Email: candidateconnect@otes.com



Very Important
Please upload proof of the following immunizations:

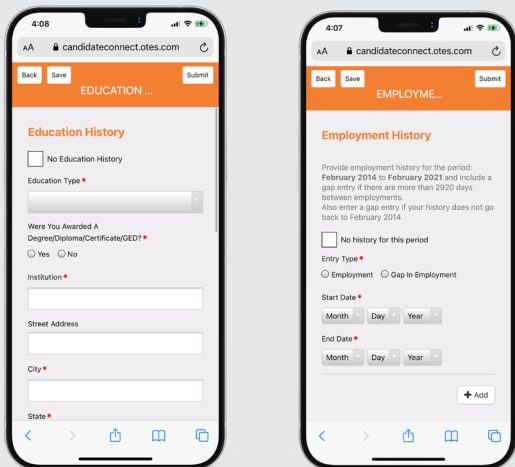
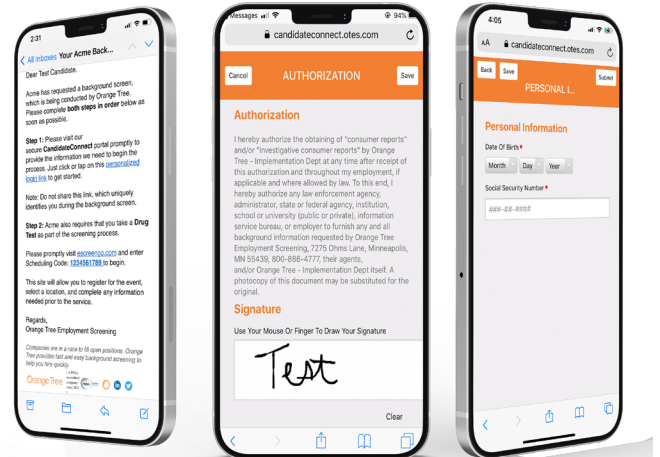
- **MMR(Measles, Mumps and Rubella).**
- **Chicken Pox (Varicella).**
- **Tdap (Tetanus, Diphtheria, Pertussis) every 10 years.**
- **Hepatitis B Vaccination (first of three vaccination immunizations must occur within first 30 days of employment, with series to be completed as scheduled).**
- **Negative Tuberculosis (TB) test or chest x-ray (annual test).**
- **Seasonal influenza vaccination (annual test).**

Access and Complete Application

Click on the personalized login link to access the candidate portal and digitally sign disclosure and authorization forms.

Provide your date of birth, Social Security Number, full legal name, and address history for the past 7 years.

You must complete your background check application within 2 days.

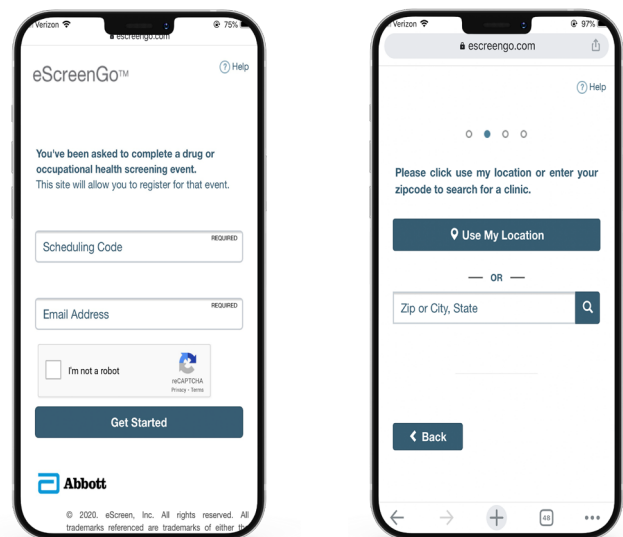


Provide 10 years of Employment his- and Education (highest degree earn

- Input the start and end dates at each co (day, month, and year).
- Check box if you were employed as a co through a staffing agency.
- Enter the company name, number, addr your title, and name used.
- Enter the school name, address, degree and if you graduated.

Schedule drug and health screening

- You will receive an email from eScreen with a link to schedule your drug and health screen. Click the link to access eScreenGo and enter your scheduling code.
- Search for a clinic by zip, city, state, or by using your current location and schedule your drug and health test.
- You can also elect to text or email the ePassport to another email address.



You **MUST** complete your drug and health test within **3 days**.